



Frontino/DeFilippis Court Reporting Agency

To schedule a court reporter and/or videographer, please provide the date, time and location, case caption and witness' name and/or Notice of Deposition using any of the following:

**Email:** [scheduling@frontinoreporting.com](mailto:scheduling@frontinoreporting.com)

**Online:** [www.frontinoreporting.com](http://www.frontinoreporting.com)

**Phone:** 215 922-2133 – 800 831-6637

**Fax:** 215 922-2910

**Mail:** FrontinoReporting, LLC  
34 North Front Street  
Philadelphia, PA 19106

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### CONFIRMATIONS AND CASE CALENDARS

After you schedule, you will receive an email confirmation within 24 hours. If you do not receive an email confirmation within 24 hours, please call our office to verify our receipt of your schedule.

When you schedule with us, you will receive a User Name and Password that will give you access to our online repository and case calendars.

By logging onto our website, you can gain online access to a calendar of all schedulings that you have with our office. You can then manage those schedules directly online from the calendar entries.

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### CONFERENCE ROOMS and VIDEO CONFERENCING

Our Philadelphia conference room will seat up to 40 people and our Cherry Hill conference room will seat eight. Both are available free of charge. Video conferencing is available at both offices.

If you need a location, nationally or internationally, for a deposition, please give us a call and we will make all the necessary arrangements.

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**View e-transcripts on your iPad and/or iPhone with a free app.**

**Access all of your transcripts and exhibits on our online repository.**